

REGULAR MEETING MINUTES

November 20, 2006

VILLAGE OF LYONS

212 Water Street, P.O. Box 175
Lyons, Michigan 48851
989.855.2125 FAX: 989.855.2813
villageoflyons@lyonsvillage.org

Meeting called to order by President Bernard Russell at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call:	Ann Randall	P	Rosie Ferris	P	Jim Shattuck	P
	Carrie Webster	Ab	Stan Nave	P	Paul Tunell	Ab
	Bernie Russell	P				
Also Attending:			Jill Stilson	P	Linda Rairigh	P
	Susan Craft	P	Steve Larson	Ab		

Guest Attending: Dave Bee, West Michigan Planning Commission

Approval of Agenda – Motion offered by Trustee Shattuck, second by Trustee Ferris to accept the Agenda.

Guest Speaker - David Bee of the West Michigan Regional Planning Commission.

Mr. Bee reviewed the changes made in the draft, and what the plan was for the next five years. If the resolution is approved this evening, copies will need to be sent to Ionia County Planning Commission, a copy to Dave and one to the DNR along with a grant application. Mr. Bee suggested taking pictures of the areas where any grant money would be used. Motion offered by Trustee Randall, second by Trustee Ferris to approve the 2007 to 2011 Recreation Plan.

Motion carried by voice vote.

<p>RESOLUTION ADOPTING THE VILLAGE OF LYONS RECREATION PLAN</p>
--

<p>WHEREAS, the Village Council of the Village of Lyons has reviewed the Recreation Plan, and WHEREAS, after due notice in the Ionia Sentinel Standard, a paper of general circulation in the Village of Lyons, a meeting was held <i>November 20, 2006</i> at the Village Offices, a handicapped accessible building, for the purpose of haring comments related to the Village's Recreation Plan Update at said Public Hearing.</p>

<p>NOW THEREFORE BE IT RESOLVED, the Village Council of the Village of Lyons approves the Village of Lyons Recreation Plan.</p>
--

<p><u>Bernard C. Russell</u> Bernard C. Russell, President</p>
--

<p><u>Jill Stilson</u> Jill Stilson, Village Clerk</p>
--

Presidents List – Bernie Russell

1. Boat Launch problems, Trustee Nave suggested a letter be sent to the parents of the boys who did the damage at the boat launch. Offering them the opportunity to make repairs to the site rather than going to the police, it will require a deadline for completion and it will be at their cost. Nave also asked about putting up some dummy cameras in this area with signage about being on camera. Harbor Freight has them in Lansing for \$5.99 ea.
3. Fire Department Tube Heat system, has been installed, President Russell has talked with President Crook of Muir about splitting the cost.
4. DDA Elections – New President is Bryon Bennett

Secretary/ Treasurer – Jill Stilson

5. Tom Durkee of MSHDA did a walk about the village with Bernie, Susan and Jill, he spoke of several grants that could help in the Village if we were to increase jobs, or bring in new a business to the area. Otherwise there wasn't much he could do for us.
6. Ordinances, TABLED for further review. A copy of the quote was given to the council for review.
7. Audit Report was included in council packets.

OTHER ITEMS; after the walk through downtown, it was requested by Susan to have another letter sent to Phoenix Enterprises concerning the area facing Bridge Street. To please only have completed cars that can be sold in this area. It was also suggested that he be placed on a regular inspection and have letters send often to keep this area cleaned up.

Approval of October 16, 2006 Minutes Motion offered by Trustee Randall, second by Trustee Shattuck to approve the minutes of October 16, 2006. **Motion carried by voice vote.**

Approval of Accounts Payable Motion offered by Trustee Randall, second by Trustee Ferris to approve the November accounts payable. **Motion carried by voice vote.** Trustee Nave asked for the total cost of the easement project. Susan stated she would get that information to Trustee Nave.

Treasurer Report – Linda Rairigh

Delinquent Property Tax dollars have been received from the County. This year the county opted to payout to all Villages their delinquent taxes early to clear their books. This will be the standard procedure in the future. Motion to accept the October Treasurers Report offered by Trustee Randall, second by Trustee Nave. **Motion carried by voice vote.**

COMMITTEE REPORTS –

Finance Committee – Carrie Webster, Chair

Trustee Webster requested a meeting be set for December 6, 2006 at 5:30 pm

Personnel Committee – Ann Randall, Chair

Trustee Randall is still waiting for employee review forms from two council members, once in, the committee will review and meet with each staff member.

At this time it was presented to the council, the decision of the Personnel Committee to allow a pay rate increase of 1% for all Village Staff. The Personnel Committee asked the council to review and approve the following changes in the personnel policy for all full-time employees. Motion offered by Trustee Ferris, second by Trustee Shattuck to accept the following changes to the personnel policy effective March 1, 2007.

Employee Medical Reimbursement Plan
--

An annual allowance of up to \$700.00 per **full-time employee** to reimburse medical expenses incurred, that were not covered by any of the benefits packages provided by our current insurance plan.

Such expenses eligible for reimbursement include but are not limited to deductibles, co-pay including medical prescription, not covered serviced including optical, dental, preventative and uncovered expenses not otherwise specified.

November 20, 06 - Meeting Minutes

This benefit is a reimbursement for a one (1) year trial basis. The employee must prove their expense to be reimbursed. Proper documents must be submitted for payment. Method of reimbursement will be decided between the employee and the Village Clerk and/or Treasurer. If a decision cannot be agreed upon, the payment method will be decided by the Village Council.

This medical reimbursement plan will run concurrent with our fiscal year March 1 through February 28 for a one (1) year trial basis. If an employee does not use all of their allowance the balance remains with the Village, it is not accrued.

A new \$700.00 allowance balance starts each fiscal year for each eligible employee. Effective date will be March 1, 2007

Fire, Water & Sewer Committee – Paul Tunell, Chair

Nothing at this time

Grants Committee – Jim Shattuck, Chair

Nothing at this time

Ordinance Committee – Carrie Webster, Chair

Has a copy of completed corrections and is reviewing at this time. Note received stating they look fine.

Parks and Recreation Committee – Jim Shattuck, Chair

Nothing at this time

DPW Reports – Susan Craft, DPW Superintendent

A request was made to have the following reminder note placed on all utility bills for the next billing about “No Parking on Village Streets between 2 am to 7 am”.

Tabled Items – None

Council Comments – Trustee Shattuck asked about sub-pump violations. Susan noted in the DPW Report of having to remind any new residents of this violation . She also noted that a leaking manhole was located at the end of S. King Street which will need repair.

Motion offered by Trustee Nave, second by Trustee Shattuck to adjourn the meeting.

Motion carried by voice vote. Adjournment at 8:47 pm.

CERTIFICATION

I, Jill Stilson, hereby certify that the foregoing is a true and complete copy of village regular meeting minutes adopted by the Village Council of the Village of Lyons, County of Ionia, and the State of Michigan, at a meeting held on November 20, 2006. Public notice of said meeting was given pursuant to and in compliance with the Open meetings Act, Act no. 267 of the Public Acts of Michigan 1976, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated November 20, 2006

Jill Stilson, Village Clerk