

JUNE MEETING MINUTES

June 18, 2007

VILLAGE OF LYONS

212 Water Street, P.O. Box 175
Lyons, Michigan 48851
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villageoflyons@lyonsvillage.org

Meeting called to order by President Bernard Russell at 7:05 p.m. by President Russell.

Pledge of Allegiance to the Flag

Roll Call:

Stan Nave	AB	Ann Randall	P	Rosie Ferris	P
Jim Shattuck	P	Carrie Webster	P	Paul Tunell	AB
Bernie Russell	P	Jill Stilson	P	Linda Rairigh	P
Susan Craft	P				

Motion offered by Trustee Webster, second by Trustee Shattuck to approve the Agenda.

Motion carried by voice vote.

Presidents Report – Bernie Russell

1. Ionia County Road Commission Agreement – an agreement to Mill and Overlay the Bridge Deck, which is scheduled to start Thursday, June 21, 2007. Motion offered by Trustee Webster, second by Trustee Randall to approve the repair of the Bridge Street Bridge. Motion carried by voice vote.
2. Loss Control Report –Verizon is still pending even though the amount listed was \$2,000.00 the actual amount of the bill was only \$296.73 which is less than our deductible. The amount for the Master Meter in Muir should have been more also.
3. Island Fest Report – The Events Committee was very pleased with the outcome of the event. The feed back we have received has been very positive. When asked, Linda gave the preliminary financials for the weekend as all the paperwork isn't finished. The preliminary profit for the Fest was \$2,054.00; Bandstand Donations were \$1,758.00; and Skate Park Donations were \$190.00.

Approval of the May 21, 2007 Minutes Motion offered by Trustee Randall, second by Trustee Ferris to approve the May 2007 minutes amended as follows; “the purpose of the Ordinance meeting was to meet with Roger Ferris about the new road restrictions, while in session, we also reviewed complaints received for area residents”. **Motion carried by voice vote**

Approval of May Accounts Payable Motion offered by Trustee Webster, second by Trustee Shattuck to approve May 2007 accounts payable, also to include invoices received on 6/18/07.

Roll Call Vote:

Ann Randall	Y	Rosie Ferris	Y	Jim Shattuck	Y
Carrie Webster	No	Bernie Russell	Y	Approved	4 to 1

Motion carried

Trustee Webster asked why several checks were made out to Jill Stilson? Jill replied that is was at the auditor's request that all petty cash checks be written to the Clerk, as she is the one responsible for the cash going out. It was further explained that it is done for better accountability. If checks are written to cash, anyone would be able to cash the check, when in someone's name; only the named person can cash the check. Trustee Webster also asked why Heather Honnold was listed in the accounts payable and what was her rate of pay? Jill stated that the rate was at \$9.00 per hour, and Webster had reviewed the time sheets prior to the last meeting, Heather covered the office while Staff and Council members attending a training classing in Kalamazoo. Jill also stated that future hiring of temp labor will not come

about I can simply close the office for the day. Trustee Randall agreed that would be best until the Personnel Committee could set guide lines for all temp labor.

President Russell questioned the hiring of Tommy Randall for the DPW. It was explained that Tommy Randall had been hired to assist in preparing for the Island Fest as Walter Wiles was unavailable at that time. It was further explained that Tommy Randall was paid the rate of \$7.00 per hour. Susan Craft had requested of Trustee Randall to allow the hiring of Tommy Randall, Trustee Randall then contacted the Village Office to question if it would be an issue. Jill stated that she did not see a problem of getting additional help for Island Fest. Motion offered by Trustee Webster, second by Trustee Ferris to approve the payment to Tommy Randall for the 11.5 hours worked in staff shortage at the rate of 7.00 per hour. Motion carried by voice vote.

Linda suggested the council come up with something formal for a guideline of when a Temp Labor can be hired and at what rate. We need to have something specific that is for all employees. Webster noted that “we had talked about DPW in the past, I thought it was as their judgment, they know what they need”. DPW Craft noted “in January 10, 2003 the pay rate was set, and in 2005 “the when” was set”. Trustee Randall suggested further discussion of Temp Labor to be taken up at the Personnel Meeting.

A question was raised concerning Walt Wiles an S4 Water License. Susan Craft stated “it is strongly suggested by MDEQ to have as many licensed operators as possible. These tests for license are not charged to the Village and give the Village a better standing by having more operators”. Steve Larson also has an S4 Water Operator License. It was suggested by Trustee Shattuck that this should have been brought to the Council, prior to his taking the test.

Treasurer Report – Linda Rairigh

A CD has been cashed and the funds were transferred from Independent Bank to Ionia County National Bank in the amount of \$115,000.00, with an early withdrawal penalty, the Village will gain approximately Nine Hundred dollars in interest on the new CD.

We are working with the Auditor on some of the “Due To and Due From” accounts. Mr. Baldermann has requested we no longer use any type of “Pre-paid Accounts”. Motion offered by Trustee Webster, second by Trustee Shattuck to approve the May Treasurers Report. **Motion carried by voice vote.**

COMMITTEE REPORTS

Street Committee – Ann Randall, Chair

The cost of the Bridge Deck came in under budget; cost will be about Eleven Thousand dollars. Resident Paul Tunell and Lonnie Eavey, Jr. have requested to have a Village storm sewer moved. Currently it is running across the two property owners’ lots rather than in the Village right-of-way. Tunell has plans of building a barn over the site where the storm sewer is currently located. DPW Susan Craft had spoken with Past Trustee Kenton Eavey concerning the storm sewer drain, Eavey suggested to avoid further complaints the Village should have the drain in Village right-of-way. DPW will be looking into the cost of restructuring the storm sewer and will bring some costs to the next council meeting.

Resident Frank Snarski of 710 East Bridge Street filed a request with Trustee Nave to have the Walnut tree removed from the Village right-of-way. Sayers lumber has express interest in the tree and would pay Twelve Hundred dollars for the tree. DPW Susan Craft, Ann Randall and President Russell each stated that it is a nice looking tree and it should not be removed. It was the consensus of the council that the tree will not be removed from the Village right-of-way. A letter is to be sent to Mr. Snarski informing him of the council decision.

Finance Committee – Carrie Webster, Chair

Nothing at this time

Personnel Committee – Ann Randall, Chair

The next personnel meeting will be June 27, 2007 at 4:30 pm

Attending; Ann Randall, Rosie Ferris, Jim Shattuck, Bernie Russell

Fire, Water and Sewer – Paul Tunell, Chair

In his absence, Susan Craft reported

The DPW has received complaints on the Well Abandonment yard problems. When Katz did the work this past winter, they drove over the edge of an adjacent property. The complaints are concerning the lawn repair once spring was here. Trustee Shattuck stated that “the Village currently has a public relations problem, and fixing it would be a good way of improving it.” Susan has agreed to repair the yards.

A water leak was reported at 645 Lyons Street. The owner, Connie Graves asked if the village would repair the leak, it was explained that the leak was the home owner’s responsibility. Trustee Randall instructed Susan Craft to contact her and to take pictures of the site.

Grants Committee – Jim Shattuck, Chair

Nothing at this time

Ordinance Committee – Carrie Webster, Chair

Trustee Webster explained that she did not have the minutes of the last Ordinance Committee meeting completed. After meeting with Roger Ferris, he informed the committee that his business is at his home. The committee agreed that he will be allowed to continue to drive to and park at this location. The DPW received a quote from Triple J Excavating to build up the area needed to prevent more damage on Irish Street at the location where Mr. Ferris turns to get to his home. Cost estimate was Three Hundred Forty dollars. Motion offered by Trustee Randall, second by Trustee Ferris to approve payment of Three Hundred Forty dollars to repair the corner at Irish and Bridge Street **Motion carried by voice vote**

DPW stopped a beer truck driver on Elizabeth Street, and informed him that this was restricted road and he needed to use designated truck routes. Jill has spoken with Ted Rux, Jr. of the Lyons Party Store, and would be delivering a letter on Tuesday and a copy of the Truck Ordinance to be given to all of his drivers on Wednesday.

DPW noted there is a motor home parked on the Village easement at 644 E Bridge and that is a violation of Ordinance No. 30.006. The concern is that it is too close to the road edge and is in danger of damage when the streets are swept or plowed. Trustee Webster stated she would draft letters to be sent on all ordinance violations.

Parks Committee – Jim Shattuck, Chair

DPW related to Trustee Shattuck that “a sales person from Game Time Equipment would be coming through this week and has information on skate parks.”

DPW Report – Susan Craft, Superintendent

(See report)

Council Comment:

Trustee Webster said she would like to see the parade start in Muir again next year. And that she would also like to be on the parade committee.

Susan noted that both she and Steve have a training class in Ionia on Thursday.

President Russell read a communication he had received and read his comments regarding the communication. This communication will be discussed in more detail at the Personnel Committee meeting on June 27th.

Motion to Adjourn at 8:45 pm

CERTIFICATION

I, Jill Stilson, hereby certify that the foregoing is a true and complete copy of village regular meeting minutes adopted by the Village Council of the Village of Lyons, County of Ionia, and the State of Michigan, at a meeting held on June 16, 2007. Public notice of said meeting was given pursuant to and in compliance with the Open meetings Act, Act no. 267 of the Public Acts of Michigan 1976, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated July 16, 2007

Jill Stilson

Jill Stilson, Village Clerk